

TO: See distribution list

DATE: 21 January 2014

A:

REFERENCE:

THROUGH: Mr. Pedro Guazo, Director

S/C DE: Accounts Division

Office of Programme Planning, Budget and Accounts

FROM: Christophe Monier, Chief

DE: Insurance and Disbursement Service, Accounts Division

SUBJECT: **Exceptional coverage of preventative care in 2014 under the UN Medical**  
OBJET: **Insurance Plan (MIP) for locally-recruited staff in designated duty stations**  
**away from Headquarters**

1. Reference is made to my memorandum dated 12 March 2013 on the above subject.
2. You may recall that an inter-agency working group with representatives from the UN, UNDP, UNICEF and UNHCR had completed a review of the MIP rules in 2013 in order to update and harmonize the benefits across the four organizations, and issue a new administrative instruction. While the required consultations by OHRM have been completed, additional work will be required of the working group to consider the various comments received. As a result, the new administrative instruction will now be issued later this year.
3. In this regard, the Controller has agreed to the extension into 2014 of the following interim provisions for preventive care coverage:
  - (a) One routine physical examination for the calendar year covered at 80 per cent subject to the reasonable and customary costs in the duty station, including related x-rays, laboratory and other charges, urologic examinations and prostate specific antigen (PSA) screening, gynecological exams, mammography screening and pap smears;
  - (b) One eye examination for the calendar year covered at 80 per cent (up to a maximum of US\$100) subject to the usual one-year waiting period;
  - (c) Up to two HIV blood tests and related test counselling for the calendar year covered at 100 per cent;
  - (d) Influenza, Hepatitis A, Hepatitis B, Hepatitis A+B and any other immunization recommend by both the local health authorities and the World Health Organization covered at 100 per cent.
4. The third party administrator, Henner-GMC, has been requested to settle claims accordingly.
5. I would appreciate if you could please share this information with the affected staff.
6. Should you have any question, please contact Mr. Mario Tuason, Chief, Health and Life Insurance Section at [tuason@un.org](mailto:tuason@un.org).

**Distribution list:**

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cc: Ms. Maria Eugenia Casar  
Ms. Catherine Pollard

Dr. Jillann Farmer  
Mr. Mario Tuason